

SWISS TURNERS BOY'S BOOSTER CLUB BY-LAWS

CHARTER: Swiss Turner's Boys' Booster Club operates independently but at the discretion of the Swiss Turner's Helvitia and through their good will.

AMENDED: December 6, 2005

- I. PURPOSE: The primary purpose of the Boy's Booster Club (BBC) is to provide financial and moral support to the members of the boys' gymnastic team, to organize home meets, and to insure proper registration for each boy with the National Association as well as the competition in or out of the State of Wisconsin.
- II. MEMBERSHIP: Membership is automatic for all families participating in the competitive program of the Swiss Turners Gymnastics Academy. It is the responsibility of the head coach to inform the Boys' Booster Club of perspective or new members.
 - A. Qualifications:
 1. Members must remain current in their obligation.
 2. A child must be a team member of the Academy. This will require a team uniform to be purchased at the competitor's expense.
 3. Minimum balance per family must be maintained as determined by the Treasurer or financial support will be forfeited.
 4. Participation in fundraisers is optional except for the group fundraisers.
 5. Members are required to work all home meet(s) as determined by the BBC prior to the events.
 6. Chair or assist on a committee.
 7. The above requirements constitute membership in good standing.
- III. MEETINGS:
 - A. Meetings are held during the first week of each month. The particular day of the week and the time is voted on and set for the coming year at the August meeting.
 - B. Any changes to this schedule will be posted on the boys' bulletin board one week prior to the upcoming meeting.
 - C. The President has the power to call a special meeting at his/her discretion with 7 days notice.
- IV. EXECUTIVE BOARD:

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- A. A member in good standing can be elected to the Board.
 - B. The members of the Board consist of the President, Vice President, Secretary, and Treasurer.
 - C. Board Members hold office until his/her successor has been elected.
 - D. A Board member may resign at any time by filing a written resignation with the other members of the Executive Board.
- V. DUTIES OF THE BOARD:
- A. President:
 - 1. Oversees all aspects of the Boys' Booster Club.
 - B. Vice President:
 - 1. Performs the duties of the President in his/her absence.
 - C. Secretary:
 - 1. Takes accurate minutes of all BBC meetings and distributes them to members no later than 2 weeks subsequent to the meeting.
 - D. Treasurer:
 - 1. Maintains financial records of the BBC.
 - 2. Reports on all significant revenues, disbursements, and outstanding debts at each BBC meeting.
 - 3. Maintains individual family "accounts" to insure equal participation.
 - 4. At the August meeting, the Treasurer shall present a final accounting of the completed competitive season.
 - 5. At the beginning of the new competitive year, the new Treasurer will present a projected budget.
 - E. The Executive Board shall meet at least once each month prior to a monthly meeting to conduct regular business of the Boy's Booster Club.
- VI. ELECTION OF OFFICERS:
- A. A three member nominating committee shall be selected at the March meeting.
 - B. The Boy's Head Coach will automatically be one of the three members.

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- C. At the May meeting, the nominating committee will present a slate of candidates for the following year.
- D. The vote for the officers of the Board takes place at the June meeting. At this time, further nominations will be accepted from the floor, including the nomination of any nominating committee member.
- E. Any vacancies of the Executive Board shall be filled by special election if or when the vacancy occurs prior to January 1st. A vacancy occurring after January 1st shall be filled by the Executive Board.

VII. VOTING PRIVILEGES:

- A. A quorum is based on the total number of member families.
 - 1. A 2/3 quorum either in attendance or by a valid, written, dated and issue-specific absentee ballot will be required for:
 - a. By-laws
 - b. Impeachment
 - c. Voting of the Executive Board
 - d. Changing of Uniform
 - e. All expenditures of \$500 or more
 - 2. A 1/4 quorum is required for all other general business.
- B. One vote per family present for families in good standing.
- C. Fifty-One percent (51%) of the quorum will be required to carry the decision.
- D. In voting for a new Board, secret ballot is mandatory.

VIII. IMPEACHMENT:

- A. Impeachment of a Board member can be initiated by petition signed by 2/3 majority based on the number of team families.
- B. Need 2/3 the majority based on the number of families to carry the vote for impeachment.
- C. Secret ballot shall be taken.
- D. Impeachment is immediate upon the vote result.
- E. Replacement of officer will be as stated in the Election of Officers section (VI).

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IX. FEES AND ASSESSMENTS:

- A. An annual budget for the season will be established by the Treasurer. This budget amount will be divided as follows:
 - i. Full price assessment for your first child on team.
 - ii. Fifty percent (50%) assessment for each subsequent child on team.
 - 1. The family portion will be the responsibility of the parents, paid by one of three ways:
 - a. Individual fund raising
 - b. Out-of-pocket.
 - c. Combination of the above.
 - 2. All moneys will be due at a date chosen by the Executive Board. Members not fulfilling these requirements forfeit financial and Booster Club support.
 - 3. Membership of good standing can be reestablished by fulfilling the above requirements.
 - 4. The Executive Board will review cases brought to their attention where certain circumstances may hinder payment.
- B. The final balance at the end of the year must be equal to three times the cost of USAG registration fees based on the current team.

X. REVENUES, ASSETS, AND DISBURSEMENTS OF FUNDS:

- A. All funds acquired through the efforts of individual members or through group fund raising shall remain the property of the Swiss Turner's Boys' Team Booster Club and shall be disbursed as follows.
 - 1. USAG registration fees for every boy as funds allow.
 - 2. Entry fee for USAG sanctioned events deemed appropriate by the boys' head coach and Executive Board.
 - 3. A reasonable per diem for the amount per coach for salary, lodging, food, and travel expenses for all out of state meets. Travel expenses will be paid for in-state meets only with the special exception to be voted on.
 - 4. Expenses for the National Competition.
 - a. Coaches expenses - reimbursements for transportation, lodging (the cost of a single room), food allowances, coach's salary, and car rental if necessary.
 - b. Each boy qualifying for "Nationals" Competition or the "Nationals" Camp shall receive a per diem as approved by the club.

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- c. The above fees must be agreed upon and be deemed appropriate by the Booster Club prior to disbursement of the funds.
 - B. Each competitor is responsible for returning his permission slip for competition on the due date listed. Failure to do so releases the Boy's Booster Club of all registration responsibilities and all financial obligations for that meet.
 - C. Any funds attributing to individual families remaining at the end of the season shall be handled as follows:
 1. 100% of funds attributing to individual families remaining at the end of the season shall remain as the balance of the individual families account.
 - D. There will be no refund of booster club fees to families whose son does not complete the meet season for any reason. Families who remain at the gym, must pay all expected booster club fees regardless of their sons level of involvement in the meets.
- XI. DISSOLUTION:
 - A. Procedure of dissolution of the Boys' Booster Club is as follows:
 1. 80% of every adult member in good standing must vote to dissolve.
 2. Upon dissolution the Boy's Booster Club funds will be disbursed as follows:
 - a. Pay all outstanding debts.
 - b. 50% of remaining funds will be allocated to a given charity decided upon by the Executive Board.
 - c. Remaining balance will be divided equally among the remaining families in good standing.

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DEFINATIONS

Boy's Booster Club (BBC) - The group of parents of the boys from the team program.

Family – Consists of team member parents and or guardians.

Financial and Booster Club Support – The moneys expended from the general fund to pay U.S.A.G. fees, coaches fees, individual meet fees, team meet fees, and other sanctioned events, along with the supporting administrative efforts.

Fund-Raisers – Efforts undertaken by members of the Boys' Booster Club to raise funds to support the program.

Group Fund-Raisers – Fund-raiser where the proceeds are the result of the combined effort, typically where it is unfeasible to apportion moneys to individual families. Examples include: rummage sale, car wash, home meets, etc.

Individual Fund-Raisers – Those funds where the individual effort of the member are readily discernible, typically candy sales, wreathes, Gold C books, cringles, and any other items handled independently by the member.

General Fund - Contains all moneys held by the Boys' Booster Club. This includes moneys from group and individual fund-raisers as well as cash paid in by the members.

Individual Family Accounts – Are a subset of the general fund and maintained to insure fairness of the contribution of all members.

Boys' Booster Club Year – From the June meeting to the next June meeting of the following year.

USAG Competitive Year – August 1st through July 31st.